

Limpopo Gambling Board



Annual Performance Plan 2013/14

Foreword

We are submitting the second draft Annual Performance Plan 2013/14, which is guided by the Strategic Plan. The Annual Performance Plan outlines the plan for the Board over the next five years. The plan is informed by the mandate of the Board as well as the Medium Term Strategic Framework (MTSF). The Board aligned their strategic priorities to the ones determined by Member of the Executive Council for Economic Development, Environment and Tourism.

The strategic priorities are as follows:

Enhancing the ability of the Department to public service deliver by providing leadership and administrative support in accordance with legislation and relevant policies.

Speeding up growth and transforming the economy to create decent works and sustainable livelihoods.

Sustainable resource management use.

The Annual Performance Plan is aligned to the medium term expenditure budget.

The Board is committed to meet the objectives of this document and I therefore take this opportunity to endorse this Annual Performance Plan.

Ms P Kekana

MEC

OFFICIAL SIGN OFF

It is hereby certified that this Annual Performance Plan:

- Was developed by the management of the Limpopo Gambling Board under the guidance of the Board.
- Was prepared in line with the current Strategic Plan of the Limpopo Gambling Board
- Accurately reflects the strategic goals and objectives which the Limpopo Gambling Board will endeavour to achieve given the resources made available in the budget for 2013/2014 financial year.

Ms Yvonne Mathabatha

Signature: _____

Chief Financial Officer

Ms Yvonne Mathabatha

Signature: _____

Official responsible for Planning

Mr Serobi Maja

Signature: _____

Accounting Officer

Approved by

Ms P Kekana

Signature: _____

MEC

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PART A: STRATEGIC OVER VIEW

1. Situational analysis / Description of the Strategic process

- The strategic planning process started with the approval of the 2012/13 Annual Performance Plan (APP) by the Board.
- The following were stakeholders, the Board, all senior managers, managers and representatives from the department of Economic Development, Environment and Tourism (LEDET) in the planning session.
- On the 3rd February 2012 the Board approved the APP for 2012/13, MTEF 2011/12-2013/14 and Revised Strategic Plan 2010-2014.
- On the 14th June 2012 management discussed the 2013/14 budget. The process was postponed to the 20 June 2012 to ensure that the budget is aligned to the APP.
- The LEDET was invited to ensure that the budget process is correct as defined by National Treasury norms and standards.
- The draft Strategic Plan, Annual Performance Plan for 2012/13 and MTEF for 2012/13-2014/15 were submitted to LEDET in June 2012.
- On the 12 December 2012, LEDET and LGB management reviewed and amend the APP and Strategic Plan as advised by the department.
- The plans will be submitted for the approval to the MEC in January 2013 as the organization is not having a Board.

1.1 Performance environment

The Board received unqualified audit report for 2011/12 financial year. 93 % of posts in the Board are filled. 33% women representation in top management positions. The organizational structure is in the process of being revised.

Monthly compliance checks were conducted. Monthly evaluation of the central monitoring systems. 100% in approval of gaming equipments

1.2 Organizational environment

The Board has a low vacancy rate. All Senior Managers positions are filled. The Board has four business units namely Legal, Finance, Compliance and Law Enforcement. The Legal unit is under the CEO business unit. The Finance unit is headed by the CFO with one Senior Manager and three Managers. The Compliance business unit is headed by Senior Manager Compliance with three Managers. Law Enforcement business unit is headed by Senior Manager Law Enforcement.

2. Revisions to legislative and other mandates.

The Department in conjunction with the Board are revising the Limpopo Gambling Act, Regulations and Rules.

3. Budget and MTEF see Annexure A

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LGB								
Strategic Objectives	Measurable Objectives/ KPA	KPI	Estimates 2012/13	Planned 2013/14	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Develop, plan, monitor and report on the strategic plan of the Board.	Monitoring Performance of the Board	Number of plans submitted to LEDET as per SLA	1 annual performance plan submitted to LEDET as per SLA	1 annual performance plan submitted to LEDET as per SLA	2014/15 Draft annual performance plan and multi year budget 2014/15	N/A	Review of the 2014/15 Annual performance plan and multi year budget	Submission of APP and multi year budget 2014/15 to LEDET
To ensure that the operations of the Limpopo Gambling Board are conducted in compliance with all relevant legislation	Adherence to the Act, Regulations and legislation.	Number of quarterly and annual monitoring reports by the Board	4 quarterly report	4 quarterly report	1 quarterly report	1 quarterly report	1 quarterly report	1 quarterly report
		Number of annual reports submitted to LEDET and Treasury as per PFMA and SLA	1 Annual report submitted to LEDET and Treasury as per SLA and PFMA	1 Annual report submitted to LEDET and Treasury as per SLA and PFMA		1 Annual Report submitted to LEDET and Treasury		
To ensure that licensees comply with all relevant legislation.	Monitoring through audits	Number of Compliance audits.	4 Compliance Audits per Licensee	2 Compliance audits per licensee	1 Compliance audits per licensee Casinos Bookmakers Totalizators	1 Compliance audits per licensee LPM – Sites LPM – Route Operators	1 Compliance audits per licensee Casinos Bookmakers Totalizators	1 Compliance audits per licensee LPM – Sites LPM – Route Operators

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LGB								
Strategic Objectives	Measurable Objectives/ KPA	KPI	Estimates 2012/13	Planned 2013/14	Quarter 1	Quarter 2	Quarter 3	Quarter 4
To ensure that licensees comply with the bid commitments and conditions of license	Monitoring through audits	Number of Monitoring audits.	4 Monitoring audit Reports	2 Monitoring audit Reports	N/A	1 Monitoring Report	N/A	1 Monitoring Report
		Number of Monitoring report on Thaba Moshate Casino		2 Monitoring Reports	N/A	N/A	1 Monitoring Report	1 Monitoring Report
To ensure a fairly regulated gambling industry.	Processing of all types of licences applications as prescribed in the ACT.	Number of applications for LMP, Bookmakers and Totalizators processed	Licensing 56 LPM Sites	Process all applications received	Process all applications received	Process all applications received	Process all applications received	Process all applications received
Promotion and ensuring awareness on responsible gambling.	Programme for ensuring Responsible Gambling in the Province.	Number of Responsible Gambling campaigns	16 Quarterly Responsible Gambling campaigns	16 Quarterly Responsible Gambling campaigns	4 Responsible Gambling campaigns	4 Responsible Gambling campaigns	4 Responsible Gambling campaigns	4 Responsible Gambling campaigns
	Promotion of responsible gambling awareness programmes.	Number of awareness campaign in the province	350 awareness campaigns in the province	300 awareness campaigns in the province	75 awareness campaigns in the province	75 awareness campaigns in the province	75 awareness campaigns in the province	75 awareness campaigns in the province

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LGB								
Strategic Objectives	Measurable Objectives/ KPA	KPI	Estimates 2012/13	Planned 2013/14	Quarter 1	Quarter 2	Quarter 3	Quarter 4
To ensure the eradication of all forms of illegal gambling in the province	Ensure eradication of illegal gambling	Numbers of arrest of illegal gambling offenders	428 arrests per annum	480 arrests per annum	120 arrests per Quarter	120 arrests per Quarter	120 arrests per Quarter	120 arrests per Quarter
To ensure implementation of risk management and improve internal controls	Implementation of the risk management strategy and improvement of internal controls.	Number of risk reports submitted to the Audit Committee	4 Risk reports and 1 Risk Register	4 Risk reports and 1 Risk Register	1Risk Report	1Risk Report	1Risk Report	1Risk Report and 1 Register
	Co-ordinate the internal audit of the Board	Number of internal audit reports and plans submitted to the Audit Committee	4 internal audit reports and 1 internal audit coverage plan submitted to the Audit Committee	4 internal audit reports and 1 internal audit coverage plan submitted to the Audit Committee	1 Internal audit report	1 Internal audit report.	1 Internal audit report.	1 Internal audit report and 1 coverage plan.
Implement the PFMA and Treasury Regulations	Developing of Financial Statement report	Submission of financial statements two months (2) after the financial year to AG	Submit the financial statement to the AG 2 months after the new financial year	Submit the financial statement to the AG 2 months after the new financial year	Preparation of financial statements. Submission to AG.	Submission of audited Financial Statements to LEDET and Treasury		

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LGB								
Strategic Objectives	Measurable Objectives/ KPA	KPI	Estimates 2012/13	Planned 2013/14	Quarter 1	Quarter 2	Quarter 3	Quarter 4
	Monitor and report on budget of the Board	Number of management Account submitted to Treasury	12 Monthly submission of Management Accounts to Treasury as per PFMA	12 Monthly submission of Management Accounts to Treasury as per PFMA	3 Monthly submission of Management Accounts to Treasury as per PFMA	3 Monthly submission of Management Accounts to Treasury as per PFMA	3 Monthly submission of Management Accounts to Treasury as per PFMA	3 Monthly submission of Management Accounts to Treasury as per PFMA
		Number of assurance certificates		4 Assurance certificates	1 Assurance certificates	1 Assurance certificates	1 Assurance certificates	1 Assurance certificates

Programme	Audited	Audited	Adjusted	Medium –term Expenditure estimates		
	outcome	outcome	Appropriation			
LGB	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
REVENUE	31 764 768	53 801 318	43 737 076	47 899 331	48 260 076	49 711 276
PAYROLL	19 562 863	21 616 493	23 404 656	26 358 974	27 571 488	28 839 776
OPEX	10 610 279	11 458 155	14 875 824	20 424 932	20 688 588	20 871 500
TOTAL EXPENDITURE	31 300 554	34 096 460	43 737 076	47 899 331	48 260 076	49 711 276
CAPEX	1 427 412	1 021 812	5 456 596	1 115 424	0	0